

Richmond Furniture Gallery Furniture Warranty/Repair Form

Please complete this form and return to our Customer Service Department:

Customer Service

Phone/Fax: Store of Purchase

Email: Office @RichmondFurnitureGallery.com

Mailing Address

180 Fort Wayne Avenue

Richmond, IN 47374

Please fill out form completely

In order that we may process your request in an accurate and timely manner, please complete this form in full. If the form is not completed in its entirety, it will be returned for further information. Please complete a separate form for each piece.

***** ALL FORMS MUST INCLUDE 2 TO 3 PHOTOGRAPHS OF THE DAMAGE*****

Photos can be emailed directly to Office @RichmondFurnitureGallery.com

Customer Information:

Customer Name: _____ Date _____

Customer Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Cell Phone: _____

Email Address: _____ Invoice Number: _____

Purchase Date: _____ Delivery/Pickup Date: _____

Type of Furniture: _____ Brand of Furniture: _____

Model Number: _____ Serial Number: _____

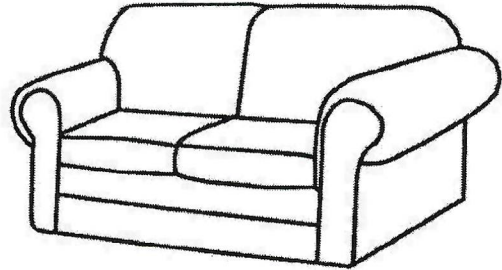
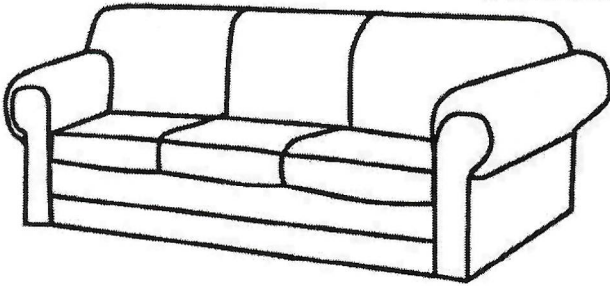
Was Fabric or Leather Protection Purchased? Circle One YES NO

Description of Problem:

*Need Sticker of model # AND Serial #

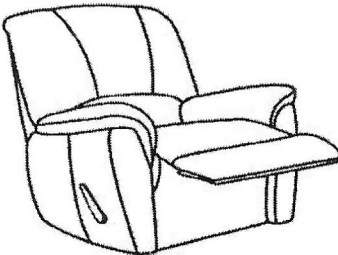
Furniture Warranty/Repair Form

SOFA and/or LOVESEAT



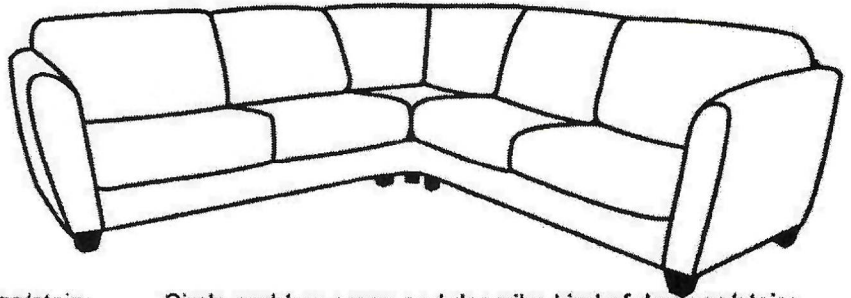
Circle problem areas and describe kind of damage/stain:

RECLINER



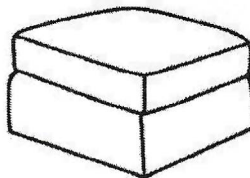
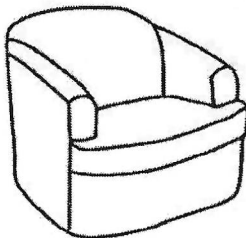
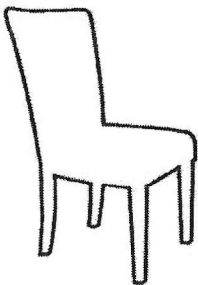
Circle problem areas and describe kind of damage/stain:

SECTIONAL



Circle problem areas and describe kind of damage/stain:

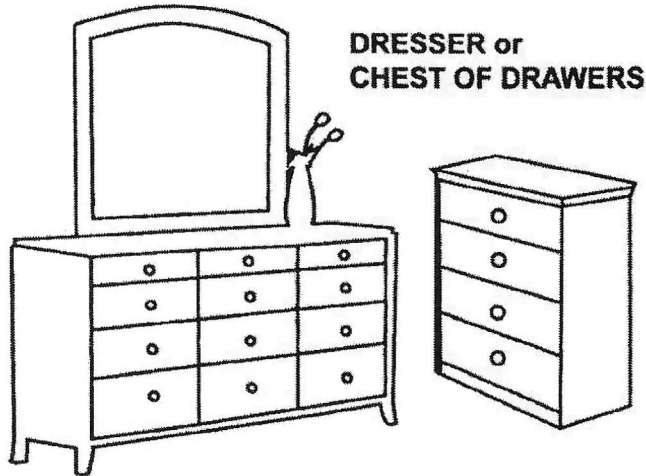
ACCENT CHAIR or OTTOMAN or OTHER
(please sketch other)



Circle problem areas and describe kind of damage/stain:

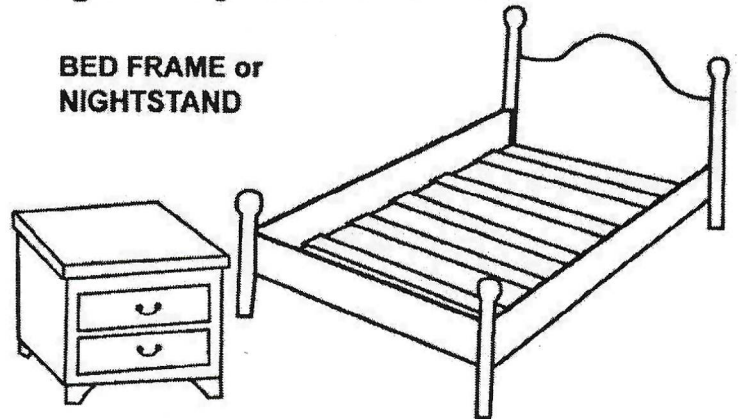
INTERNAL COMPONENTS OR ADDITIONAL COMMENTS

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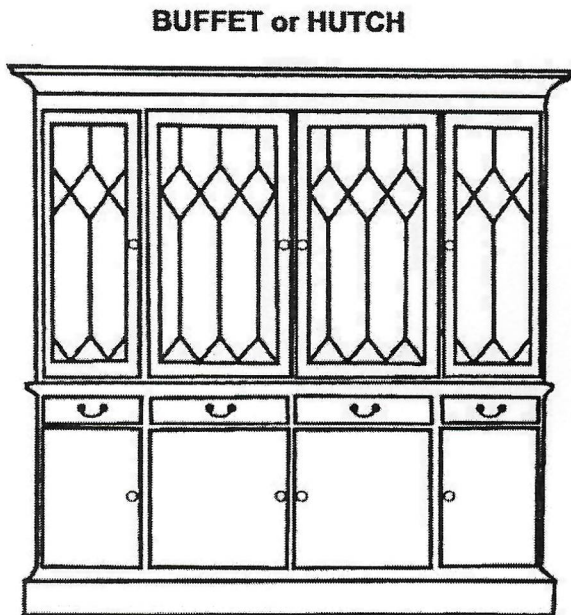
**DRESSER or
CHEST OF DRAWERS**

Circle problem areas and describe kind of damage/stain:



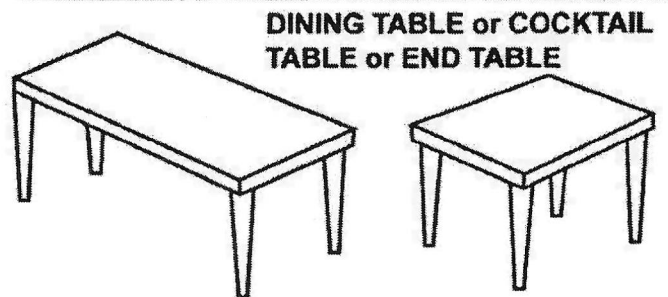
**BED FRAME or
NIGHTSTAND**

Circle problem areas and describe kind of damage/stain:



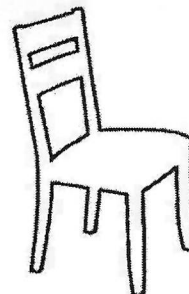
BUFFET or HUTCH

Circle problem areas and describe kind of damage/stain:



**DINING TABLE or COCKTAIL
TABLE or END TABLE**

Circle problem areas and describe kind of damage/stain:



**DINING CHAIR or OTHER
(please sketch other)**

Circle problem areas and describe kind of damage/stain:
